**Personal Record Inventory**

**Identification Records**

**You**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Record Type** | **Format** | **Location** | **Copy Location** | **Copy Type** |
| Social Security Card |  |  |  |  |
| Birth Certificate |  |  |  |  |
| Passport |  |  |  |  |
| Additional Driver’s Licenses |  |  |  |  |

**Spouse/Partner**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Record Type** | **Format** | **Location** | **Copy Location** | **Copy Type** |
| Social Security Card |  |  |  |  |
| Birth Certificate |  |  |  |  |
| Passport |  |  |  |  |
| Additional Driver’s Licenses |  |  |  |  |

**Child**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Record Type** | **Format** | **Location** | **Copy Location** | **Copy Type** |
| Social Security Card |  |  |  |  |
| Birth Certificate |  |  |  |  |
| Passport |  |  |  |  |
| Additional Driver’s Licenses |  |  |  |  |

**Child**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Record Type** | **Format** | **Location** | **Copy Location** | **Copy Type** |
| Social Security Card |  |  |  |  |
| Birth Certificate |  |  |  |  |
| Passport |  |  |  |  |
| Additional Driver’s Licenses |  |  |  |  |

**Financial Records**

**You**

|  |  |  |  |
| --- | --- | --- | --- |
| **Record Type** | **Banking Institution** | **Contact Information** | **Account Number** |
| Checking Account |  |  |  |
| Savings Account |  |  |  |
| Investment Account |  |  |  |
| Credit Card |  |  |  |
| Credit Card |  |  |  |
| Loan Account |  |  |  |
| Tax Documents |  |  |  |

**Spouse/Partner**

|  |  |  |  |
| --- | --- | --- | --- |
| **Record Type** | **Banking Institution** | **Contact Information** | **Account Number** |
| Checking Account |  |  |  |
| Savings Account |  |  |  |
| Investment Account |  |  |  |
| Credit Card |  |  |  |
| Credit Card |  |  |  |
| Loan Account |  |  |  |
| Tax Documents |  |  |  |

**Insurance/Asset Records**

**You**

|  |  |  |  |
| --- | --- | --- | --- |
| **Record Type** | **Banking Institution** | **Contact Information** | **Account Number** |
| Homeowners Insurance |  |  |  |
| Auto Insurance |  |  |  |
| Medical Insurance |  |  |  |
| Dental Insurance |  |  |  |
| Appliance Insurance |  |  |  |
| Vision Insurance |  |  |  |
| Life Insurance |  |  |  |
| Auto Warranty |  |  |  |
| Pet Insurance |  |  |  |

**Partner/Spouse**

|  |  |  |  |
| --- | --- | --- | --- |
| **Record Type** | **Banking Institution** | **Contact Information** | **Account Number** |
| Auto Insurance |  |  |  |
| Medical Insurance |  |  |  |
| Dental Insurance |  |  |  |
| Appliance Insurance |  |  |  |
| Vision Insurance |  |  |  |
| Life Insurance |  |  |  |
| Auto Warranty |  |  |  |

**Child**

|  |  |  |  |
| --- | --- | --- | --- |
| **Record Type** | **Banking Institution** | **Contact Information** | **Account Number** |
| Auto Insurance |  |  |  |
| Medical Insurance |  |  |  |
| Dental Insurance |  |  |  |
| Vision Insurance |  |  |  |